REQUEST FOR PROPOSAL
FOR
SUPPLY & INSTALLATION
OF VC Codec

General Scope of Work:
Supply & installation of Video Conference Codec in the following location.

Locations of Installation:
Indian Statistical Institute
203 B.T. Road,
Kolkata – 700108,
West Bengal, INDIA

Bill of Materials

<table>
<thead>
<tr>
<th>SL.NO.</th>
<th>ITEMS</th>
<th>QTY</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Cisco TelePresence SX20 Quick set with precision HD 1080p 12 x camera</td>
<td>1</td>
</tr>
<tr>
<td>2</td>
<td>Cisco Telepresence Table Microphone 20</td>
<td>2</td>
</tr>
<tr>
<td>3</td>
<td>Wall Mount kit for Sx20</td>
<td>1</td>
</tr>
<tr>
<td>4</td>
<td>Cisco Telepresence 10 POE power injector</td>
<td>1</td>
</tr>
<tr>
<td>5</td>
<td>Camera Breakout cable to RJ45 and HDMI (both female)</td>
<td>1</td>
</tr>
<tr>
<td>6</td>
<td>Extension cable for the Table Microphone 20</td>
<td>2</td>
</tr>
<tr>
<td>7</td>
<td>Three years support pack from the OEM of the above materials (The support pack should be registered by the Institute to get support directly from OEM)</td>
<td>1</td>
</tr>
<tr>
<td>8</td>
<td>Monitor 52 inch LED with HDMI port and the option of wall mount and floor stand (3 years warranty)</td>
<td>1</td>
</tr>
</tbody>
</table>

OEM Eligibility Criteria:
All the active components of the codec should be from the same OEM. The OEM should be an ISO-9000 and ISO-14001 certified company.
**Consortium:**

If the Bidder is not a manufacturer he should provide documentary evidence (e.g. Manufacturers’ Authorization Form) for having tied up with all the participating manufacturing agencies.

**Tax and Duty Exemption:**

The Institute may provide necessary certificates for tax/duty exemption as applicable.

**Bid Currencies:**

Bids are to be quoted in Indian Rupees only.

**Cancellation of Tender:**

1. The Institute may cancel the tender processing at any point of time prior to the issuance of purchase order without assigning any reason whatsoever for unforeseen and unavoidable circumstances.

2. The Institute may also cancel the tender processing for want of any participating Bidder or if all the participating Bidders fail to qualify eligibility in terms with technical or other reasons.

Technical & commercial bids should be submitted in separate sealed envelopes mentioning the contents on it. Any Technical Bid not containing the above specifications may be rejected. The Technical Bid should not contain any price information; such proposal will be rejected.

**Bid opening:**

The sealed envelopes of the bidders containing the document marked “Technical Bid”, shall be opened on **23/03/2015** at **03.00** p.m. in CSSC, 4th Floor, S.N.Bose Bhaban, Indian Statistical Institute (ISI), Kolkata – 700108. One representative of each bidder may participate at the time of opening the bids (The representative must have the valid authorization from their respective company for attending the tender opening meeting). The “Commercial Bid” of only those parties who qualify in “Technical Bid” will be opened on a later date. The date of opening will be
informed on the day of opening the “Technical Bid” and will be notified in the official Notice Board of the CSSC, ISI on that day. Intimation may not be given to each successful or qualified party separately.

**Bill of Materials**

*(To be included in Technical Bid)*

The Bidder should provide Bill of Material (details of all Modules/Components of Hardware including those bought-out, off-the-shelf or third-party products / items required) Module-wise, in the following format.

<table>
<thead>
<tr>
<th>Module/Item</th>
<th>Description</th>
<th>Make/ Model/ Version Part Number</th>
<th>Principal Vendor/ Manufacturer</th>
<th>Quantity/ No. of Licenses per installation</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Signature of Bidder :
Name :
Business address :
Place :

Date :
### Bill of Materials

(To be included in Commercial Bid)

<table>
<thead>
<tr>
<th>Module/Item</th>
<th>Make/Model/Version Part Number</th>
<th>Principal Vendor/Manufacturer</th>
<th>Quantity/No. of Licenses per installation</th>
<th>Unit Price</th>
<th>Total Price without Tax</th>
<th>Tax %</th>
<th>Tax Estimate</th>
<th>Total Price with Tax</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Signature of Bidder:
Name:
Business address:
Place:
Date:
Quotation Address:
To
The Dean Office  Attention: Placement Committee
5th Floor, S.N. Bose Bhaban
Indian Statistical Institute
203 B.T. Road, Kolkata – 700108