Pursuant to the decision taken by the Council of the Institute in its meeting held on 08 March 2014, the activity of Consultancy is divided into two broad categories.

The first category falls under the existing Income Generating Projects (IGP) in which the Institute’s infrastructure and other facilities may be utilized. Under this category, the Institute will retain 50% of the balance of the project value (income generated - total expenditure, including institutional overhead) and the remaining 50% of the same is to be shared amongst the team carrying out the project.

In the second category, the Scientific Worker/Faculty, or a group of them, can take up a project taking appropriate leave as per Non-Statutory Leave Rules of the Institute and without utilizing the Institute’s infrastructure and other facilities. The income received by the Scientific Worker/Faculty, or a group of them, towards consultancy will be shared by the Scientific Worker/Faculty, or a group of them, and the Institute in the ratio of 60 : 40 in case the leave taken is with pay and in the ratio of 75 : 25 in case the leave is without pay.

The Director will set up a Committee to evaluate the consultancy projects for approving the proposal made by the Scientific Worker/Faculty, or a group of them, indicating the category of consultancy and the nature of leave. The committee should announce its decision within a month of submission of the proposal.

The Intellectual Property Rights (IPR) with respect to consultancy will be governed as per the norms of Govt. of India until further order.

(Bimal K. Roy)
Director

Copy to:
1. All Faculty Members
2. All Professors-in-Charge/Head, SQC & OR Division
3. Head of Centres
4. All Heads of Departments/Sections/Units including outlying centres/branches
5. Chief Executive (A&F)
6. Dy. Chief Executive (Finance)
7. Council Section
8. Director’s Office.