INDIAN STATISTICAL INSTITUTE

203, Barrackpore Trunk Road, Kolkata-700 108

(An Autonomous Institute under MoS&PI, Government of India)

Advertisement No. REC-11/2026-86, KOL **Date: 04.11.2026**

The Indian Statistical Institute (ISI) invites applications for engagement of one **Part-time Consultant (Legal)** at its Headquarters at Kolkata on part-time contract basis initially for the period of one year.

The essential educational qualification and experience for the Part-time Consultant (Legal) are as follows:

Qualifications	:	**Essential**: (i) Degree of L.L.B or equivalent from a recognized university and/or Institute and recognized by the Bar Council of India. (ii) Qualified to be registered as an advocate in any State Bar Council/Bar Council of India in terms of Advocate's Act, 1961. (iii) At least ten years of experience of practicing in a Court of Law or expert in legal matters with five years of experience of working in Government Departments including handling of Court cases and should possess adequate knowledge and experience in handling service & establishment maters, land & property related matters, civil suits, writ petitions, arbitration proceedings, contractual disputes and etc. **Desirable**: Knowledge in Government rules, RTI, Patent and IPR related matters.
Consolidated pay	:	A consolidated pay of Rupees 60,000/- per month, with an annual increase of 5% on the consolidated pay subject to satisfactory performance. No other benefit or allowances are admissible.
Age	:	The maximum age limit for Part-time Consultant (Legal) shall be 62 years as on last date of application .i.e. 27.11.2026.
Period of engagement	:	The Part-time Consultant (Legal) will initially be engaged for the period of one year. The contract may be extended on yearly basis, for another period of two years, subject to satisfactory performance of the Consultant and the requirement of the Institute. He/she would attend office on all working days for at least three hours a day and should be available for advice/consultation as and when required even on other days /holidays and beyond office hours.
Temporary Engagement	:	The engagement will be purely contractual basis and it will confer no right on the selected candidate for regularization or permanent absorption/ appointment in the Institute in any case.
Supervision	:	The Part-time Consultant (Legal) will work under direct guidance and supervision of the Chief Executive & Director of the Institute.

General Terms and Conditions of Engagement:

1. During the absence on official day, deduction will be made from the consolidated pay on pro rata basis.
2. The Part-time Consultant (Legal) will operate from the Headquarters of the Institute at Kolkata and may be required to travel outstation/outlying centres, if so required in the course of discharging the official duties in the Institute.
3. No TA/DA shall be admissible for joining the Institute. However, the Part-time Consultant (Legal) shall be allowed TA/DA for travel inside the country in connection with official work, if assigned.
4. Termination Notice: The contract can be terminated by either side with one-month notice or in lieu of it on paying one-month remuneration by the Institute or by surrendering one month's remuneration by the consultant, if:
   - (i) The Part-time Consultant (Legal) is unable to address the assigned work.
   - (ii) Quality of the assigned work is not to the satisfaction of the controlling officer/ competent authority of the Institute.
   - (iii) The Part-time Consultant (Legal) is found lacking in honesty and integrity.
   - (iv) The competent authority of the institute may also terminate the contract at any time without assigning any reason.
   - (v) In case of continuous absence from duty for more than 15 days
5. Conflict of Interest: The Part-time Consultant (Legal) shall, in no case, represent or give opinion or advice to others in any matter which is adverse to the interest of the Institute, nor will he/she indulge in any activity outside the terms of the contract.
6. Non-disclosure of Official Secrets: During the period of assignment with ISI, Kolkata, it is likely that the Part-time Consultant (Legal) may come across certain information of important or secret nature. The Part-time Consultant (Legal) would, therefore, be subjected to the provisions of the Indian Official Secrets Act, 1923, not only during the period of engagement, but also thereafter. The Part-time Consultant (Legal) shall execute a bond in this respect on a non-judicial stamp paper of value Rs. 10 at the time of joining.
7. Further, the Part-time Consultant (Legal) should be in sound health (both physically and mentally), should not be accused in any pending inquiry and should be of impeccable integrity.

8. The selection shall be made in accordance with the provisions under rules 177 to 196 of GFR Rules 2017.

9. **The Part-time Consultant (Legal) is expected to perform the following duties/functions:**

(i) Tender legal opinion.
(ii) Prepare para-wise comments on all Court cases filed against the Institute and forward the same to the concerned Institute's Counsel for drafting counter affidavit, after obtaining the approval of the Competent Authority of the Institute. He/she should also advise on all the RTI, Patent and IPR related matters pertaining to the Institute.
(iii) Scrutinize the counter affidavit received from the Counsel.
(iv) Perform such other work of legal nature as may be entrusted to him/her from time to time.
(v) Maintain a register of pending court cases.
(vi) Monitor the pending court cases.
(vii) Vetting the Contracts/NIT's or any other document which may have legal implications and agreements/MoUs to be executed by the Institute with other organizations.
(viii) The part-time Consultant (Legal) may be requested to attend hearings in the Court wherever the Institute is a party in case of requirement.

Issues not covered above, if any, shall be guided by the Government of India rules on the subject from time to time.

Any dispute arising out of this engagement will have legal jurisdiction under the courts of Kolkata only.

The Institute holds the right to cancel this advertisement without assigning any reason.

Indian citizens meeting the above criteria may submit their applications for the said post by filling up the prescribed application form attached herewith. The duly filled in application form along with relevant self-attested documents in support of **age, educational and professional qualifications, identity proof and Experience Certificate etc**. shall send it to the email id: hrdunit@isical.ac.in on or before **27.12.2026.** The applicants are advised to submit all the requisite documents in a single pdf file along with the application form. The cut-off date to be reckoned for the purpose of age, qualification and experience would be the last date of receipt of applications, i.e. **27.12.2026**.

Chief Executive (A&F)

INDIAN STATISTICAL INSTITUTE

APPLICATION FORM FOR PART-TIME CONSULTANT (LEGAL)

The Chief Executive (A&F)
Indian Statistical Institute
203, B.T. Road
Kolkata – 700108

Affix a recent passport size photo

1. Name in full (in block letters) (Mr./Mrs./Ms.) : _____
2. Enrolment no. of Bar Council of India : _____
3. Date of Birth (dd/mm/yyyy) : _____
4. Age as on last date of submission of application : _____
5. Address for Communication : _____

_____

_____

6. E-mail ID : _____
7. Alternate E-mail ID : _____
8. Contact Number : _____
9. Alternate Contact No. : _____

10. Qualifications

Examinations Passed	Board/ Council/ University	Year of Passing	Division/ Grade	Subjects Studied

11. Previous employment details (in chronological order) (Use separate sheet if needed)

Name & Address of the Employer	Designation	Period of Employment		Pay Details	Nature of Duties/ Job responsibilities
		Date of Joining	Date of Leaving		

12. Briefly describe the experience of handling Court cases/legal matters:

_____
_____
_____
_____
_____

13. Whether any penalty (major/minor) was imposed on you during the service:

_____

14. Knowledge of Computers: _____

15. Any other relevant information:

_____

_____

Declaration:

I hereby certify that the above particulars mentioned in the application are correct and true to the best of my knowledge and belief. I understand that in the event of my information being found false or incorrect at any stage or not satisfying the eligibility criteria according to the requirements of the advertisement, my candidature/ appointment is liable to be cancelled/terminated.

(FULL SIGNATURE OF THE APPLICANT)

Date: ……..

Place: ……..