



INDIAN STATISTICAL INSTITUTE
203, B.T. ROAD, KOLKATA-700108
(An Autonomous Institute funded by MoS&PI, Government of India)

Advertisement No. REC-10/2023-6, KOL

Date: 28/10/2023

The Institute invites applications from the Indian Nationals for the positions of part-time contractual specialist doctors in the following Disciplines/Specializations in its Headquarters, Kolkata initially for One (01) year duration, likely to be extended further based on requirement and performance.

Specializations/ Areas	No. of Positions
Ophthalmology (Eye)	One
Otorhinolaryngology (ENT)	One
Psychiatry	One
Psychological Counsellor	Individual Counselling/ Organization Providing Counselling & Services

Name of the Post/Cadre	Part Time Contractual Specialist Doctor: (Ophthalmologist)
Consolidated Pay	Rs 30000/- per Month
Working hours	To attend OPD for 02 Days per week (Each OPD session will be of 3 hours duration).
Essential Qualifications & Experience	Candidates having MBBS, MS/DO/DNB in Ophthalmology shall be considered. Experience: At least 3 years for MS/MD/DNB. At least 5 years for DLO/DO/DPM.

Name of the Post/Cadre	Part Time Contractual Specialist Doctor: (Otorhinolaryngologist - ENT)
Consolidated Pay	Rs 30000/- per Month
Working hours	To attend OPD for 02 Days per week (Each OPD session will be of 3 hours duration).
Essential Qualifications & Experience	Candidates having MBBS, MS/DLO/DNB in ENT shall be considered. Experience: At least 3 years for MS/MD/DNB. At least 5 years for DLO/DO/DPM.

Name of the Post/Cadre	Part Time Contractual Specialist Doctor: (Psychiatrist)
Consolidated Pay	Rs 30000/- per Month
Working hours	To attend OPD for 02 Days per week (Each OPD session will be of 3 hours duration).
Essential Qualification & Experience	Candidates having MBBS, DPM/MD/DNB in Psychiatry. Experience: At least 3 years for MS/MD/DNB. At least 5 years for DLO/DO/DPM.

Name of the Post/Cadre	Part Time Contractual Psychological Counsellor
Consolidate Pay	Rs 2500/- per session for physiological counselling and Rs. 5000/- per session for any sensitization programme.
Working hours	To attend OPD for 03 Days per week (Each OPD session will be of 2 hours duration).
Essential Qualification & Experience	Candidates having Master in Clinical Psychology/Counselling Psychology/ Applied Psychology. Experience: 02 years' relevant experience in counseling late adolescents and adults in an Academic Institution/ hospital setting or any other mental health clinic.

Age: 55 years or below as on the cut off date

General Terms and Conditions

1. Candidate has to ensure the authenticity of information provided in support of experience claimed, other documents and photograph in the application.
2. A self-attested copy of all the credentials should be enclosed with the application in proof of age, academic qualifications, category, experience, Awards & Honours, failing which no weightage shall be given in respect of the credentials claimed.
3. Any corrigendum/change/update shall be made available only on the Institute website: www.isical.ac.in. The desirous candidates are advised to keep visiting the Institute's website regularly for updates, if any.
4. Candidates are advised to bring all documents in original in support of their claim for verification during the interview and a set of copy of the same for submission along with two (02) recent passport size photographs, failing which they will not be allowed to appear in the selection process.
5. The services of the selected candidate(s) shall be liable to be terminated by serving a notice of 30 days in writing by either side, unless otherwise agreed to by the Institute and the selected candidate(s).
6. The other terms and conditions of the service shall be such as may be specified by the appointing authority in the letter of appointment.

Qualification/ Experience

7. Work Experience in Institutes of National Importance like IITs/IISERs/IISc/NITs and other similar Central Govt. Institutions is desirable.
8. The prescribed Essential Qualifications/Experience indicated are bare Minimum and mere possession of the same will not entitle the candidate to be called for interview/test. Where number of applications received in response to an advertisement is large, it may not be convenient or possible for the Institute to call all the candidates for interview. The Institute may restrict the number of candidates to be called for interview to a reasonable limit, on the basis of qualifications and experience higher than that of the minimum prescribed in the advertisement. The candidates should, therefore, furnish details of all the higher qualifications and experience possessed in the relevant field, over and above the minimum qualifications prescribed along-with documentary evidences.

Recruitment Methodology

9. In the event of number of applications being large, the short-listing Committee of the Institute will adopt short- listing criteria to restrict the number of candidates to be called for interview to a reasonable number by one or more of the following methods:
 - a) On the basis of higher educational qualifications than the minimum prescribed in the advertisement.
 - b) On the basis of higher experience in the relevant field than the minimum prescribed in the advertisement.
10. All the selections shall be made through the recommendations of the Selection Committee based on performance in interview which is intended to test various aspects of personality quotient, domain knowledge and suitability of the candidates for ready deployment for job / assignment with relevant experience etc.
11. The shortlisted candidates will be called for personal interview before the Selection Committee on a given date and time conveying through the Institute website and email provided by the applicants in their applications. Institute will not entertain any request for change of date of interview by the individual candidates under any circumstances (No interview will be conducted through VC mode).
12. The selection Committee will make the merit list based on performance in the interview and draw a merit list of the successful candidates in the interview. If required, the selection Committee may also draw a waiting list with sufficient number of eligible candidates. No correspondence shall be entertained during the process of the selection.
13. The candidates should keep a regular watch for the related information on the selection process available on the website only.

Reasons for Rejection of Applications

14. Applications which are not in the prescribed Proforma will be summarily rejected.
15. Applications incomplete in any respect and not accompanied by self-attested copies of all relevant certificate/documents/photographs and signature will be summarily rejected.
16. Candidates must ensure before applying that they are eligible according to the criteria stipulated in the advertisement. If the candidates are found ineligible at any stage of the recruitment process or thereafter, he/she will be disqualified and his/her candidature/ appointment will be cancelled. Hiding of information or submitting false information will lead to cancellation of candidature at any stage of recruitment.

Other terms and conditions:

17. No interim enquiries/correspondence/communication of any sort will be entertained in the matter of the selection process.
18. The Institute reserves the right not to fill the vacancy/vacancies and no correspondence in this regard will be entertained.
19. Canvassing in any form and/or bringing any influence, political or otherwise, will be treated as a disqualification of the candidate.
20. The Institute reserves the right to withdraw any advertised post(s) at any time without giving any reason.
21. Any legal proceeding arising out of this advertisement shall have the jurisdiction of the Hon'ble Calcutta High Court only.
22. The cutoff date for determining the eligibility of the candidates in respect of the advertisement shall be the normal closing date for receipt of applications.
23. The competent authority reserves the right to extend the closing date for receipt of applications and also reserves the right to postpone/cancel the recruitment exercise for any/all the posts at any stage.
24. Candidates will be considered only for the posts they apply for.
25. Only matriculation/SSC certificate issued by the concerned education board will be considered as the proof of the date of birth. No other document will be accepted for verification of date of birth.
26. There is no application fee.
27. No TA/DA will be paid for appearing in the interview.
28. **Fully complete application along with all requisite documents in a sealed cover should be sent by SPEED POST so as to reach to the Chief Executive(A&F), Indian Statistical Institute, 203, B. T. Road, Kolkata – 700108 within 30 days of publication of this advertisement in the Employment News.**

Chief Executive (A&F)

APPLICATION FORMAT

Advertisement No. REC-10/2023-6, KOL

Date: 28/10/2023

APPLICATION FOR THE POST OF: _____

Name of the Applicant (In Block Letters): _____

MCI Registration No. _____

Date of Birth (DD/MM/YYYY): _____

Sex: _____

Present Address: _____

Permanent Address: _____

Phone No. _____ Email ID _____

Attach a recent passport size photograph and sign across

Educational Qualifications (Professional Qualifications Only)

Sl. No.	Examinations Passed	Year of Passing	Subjects taken	Specialization	% of marks/CGPA

Work Experience:

1. _____
2. _____
3. _____
4. _____
5. _____

Any other achievement/ award received: _____

Member of any Professional Body: _____

Any other information:

Date:

Enclosures:

Signature of the applicant

NB: Additional sheets may be attached if required.