

## **Procedure for Withdrawal of Application and Refund of Application Fee**

As announced on the ISI website on 15 March, 2019, ISI Admission Test has been rescheduled in view of the Parliament Elections 2019. Before the rescheduling of ISI Admission Test we had given due consideration to other All India Examinations around the time. However, due to non-availability of a suitable alternative option the date was fixed on May 5, 2019. Unfortunately, the revised schedule has clashed with some All India Examinations in spite of our best effort. In view of this, an applicant will be given an opportunity to withdraw his/her application for Admission to ISI. The request must be made on or before **April 10, 2019**.

For withdrawal of Application and refund of Application Fee the candidate is required to send an email to [admissionsupport@isical.ac.in](mailto:admissionsupport@isical.ac.in) from the registered email address with subject line mentioning '**Withdrawal of application (application number)**'

The format of the letter is given below.

---

To  
The Dean of Studies  
Indian Statistical Institute

Dear Sir,

Sub: Application No. :

Please note that I am withdrawing my application for admission to ISI. I understand that once the application is withdrawn my candidature will be cancelled and the application can not be revived.

I would like to get a refund of the Application fee. The Bank details for refund is as follows:

1. Bank Name:
2. Bank Branch:
3. IFSC:
4. Account No.:

Kindly process my request for refund.

With regards,

*(Full name of the Candidate)*

---

Incomplete applications and applications received after 10<sup>th</sup> April will be rejected.

Please note that all refund requests will be processed in August-September 2019.

Any inconvenience caused is deeply regretted.

Dean of Studies  
Indian Statistical Institute  
Kolkata