

# INDIAN STATISTICAL INSTITUTE

203 BARRACKPORE TRUNK ROAD  
KOLKATA 700108



## Admission Policy for the Academic Year 2017-18

Indian Statistical Institute offers several degree and diploma programmes for which admission is on the basis of the written test(s) and interview.

These programmes, along with their category-wise intake capacities, have been announced online on the Institute admission portal

<http://www.isical.ac.in/~admission/>.

A candidate who applies to a degree or diploma programme being offered by the Institute, is expected to take written test(s). On the basis of his/her performance in these test(s), he/she is called for an interview. Scores in written test(s) and interview are combined to generate a final score, on the basis of which merit list(s) is/are prepared.

A seat to the programme opted for is allocated to the candidate, taking into consideration the following factors:

- (i) The category [GEN, OBC-NCL, SC, etc.] of the candidate.
- (ii) The position of the candidate in merit list(s).
- (iii) The order of preference of programmes by the candidate (if applicable).
- (iv) The availability of seats in different seat categories / seat quotas for which the candidate is eligible.
- (v) Other rules as mentioned in this document.

This document outlines the procedure to be followed for allocating seats for the degree and diploma programmes being offered by the Institute in the academic year 2017-18.

## 1 Categories of Candidates

For the purpose of admission, all candidates who qualify after Written test I, Written Test II (if applicable), and Interview are partitioned into different categories based on (birth) categories, presence or absence

of disability and nationality. On the basis of such a partition, each candidate is assigned a category tag as given below:

GEN: This tag is assigned to OCI/PIO or Indian nationals who do NOT belong to OBC-NCL, SC or ST category (or who fail to produce valid OBC-NCL, SC or ST certificate) and are NOT Persons with Disabilities.

GEN-DA: This tag is assigned to OCI or PIO or Indian nationals who do NOT belong to OBC-NCL, SC or ST category (or who fail to produce valid OBC-NCL, SC or ST certificate) and are Persons with Disabilities. Candidates must produce a valid DA certificate to be assigned this tag.

OBC-NCL: This tag is assigned to Indian nationals who belong to the Non-Creamy Layer of Other Backward Classes and are NOT Persons with Disabilities. Candidates must produce a valid OBC- NCL certificate to be assigned this tag. The backward class must be in the Central List of OBCs.

OBC-NCL-DA: This tag is assigned to Indian nationals who belong to the Non-Creamy Layer of Other Backward Classes and are Persons with Disabilities. Candidates must produce valid OBC-NCL and DA certificates to be assigned this tag. The backward class must be in the Central List of OBCs. Thus, candidates belonging to the Non-Creamy Layer of Other Backward Classes are divided into two mutually exclusive categories and are assigned either one of the tags OBC-NCL or OBC-NCL-DA.

SC: This tag is assigned to Indian nationals who belong to Scheduled Castes and are NOT Persons with Disabilities. Candidates must produce a valid SC certificate to be assigned this tag.

SC-DA: This tag is assigned to Indian nationals who belong to Scheduled Castes and are Persons with Disabilities. Candidates must produce valid SC and DA certificates to be assigned this tag. Thus, candidates belonging to the scheduled castes are divided into two mutually exclusive categories and are assigned either one of the tags SC or SC-DA.

ST: This tag is assigned to Indian nationals who belong to Scheduled Tribes and are NOT Persons with Disabilities. Candidates must produce a valid ST certificate to be assigned this tag.

ST-DA: This tag is assigned to Indian nationals who belong to Scheduled Tribes and are Persons with Disabilities. Candidates must produce valid ST and DA certificates to be assigned this tag. Thus, candidates belonging to the scheduled tribes are divided into two mutually exclusive categories and are assigned either one of the tags ST or ST-DA.

## **2 Merit list(s)**

Merit lists for admission to each degree program mentioned above will be prepared based on the qualifying score of candidates in Written test I, Written Test II (if applicable), and Interview. The following merit lists will be prepared:

- (i) GEN merit list : It includes candidates who are assigned the tag GEN, GEN-DA, OBC-NCL, OBC-NCL-DA, SC, SC-DA, ST or ST- DA and have obtained a score greater than or equal to the general qualifying score. Foreign tag candidates who have obtained a score greater than or equal to the general cut-off score also included in this list.
- (ii) OBC-NCL merit list: It includes candidates who are assigned the tag OBC-NCL or OBC-NCL-DA and have obtained a score greater than or equal to the OBC qualifying score.
- (iii) SC merit list: It includes candidates who are assigned the tag SC or SC- DA and have obtained a score greater than or equal to the SC qualifying score.
- (iv) ST merit list: It includes candidates who are assigned the tag ST or ST- DA and have obtained a score greater than or equal to the ST qualifying score.
- (v) GEN-DA merit list: It includes candidates who are assigned the tag GEN-DA, OBC-NCL-DA, SC-DA, or ST-DA and have obtained a score greater than or equal to the DA qualifying score.
- (vi) OBC-NCL-DA merit list: It includes candidates who are assigned the tag OBC-NCL-DA and have obtained a score greater than or equal to the DA qualifying score.
- (vii) SC-DA merit list: It includes candidates who are assigned the tag SC- DA and have obtained a score greater than or equal to the DA qualifying score.
- (viii) ST-DA merit list: It includes candidates who are assigned the tag ST-DA have obtained a score greater than or equal to the DA qualifying score.

### **3 Categories of Seats**

The number of seats available in different degree/diploma programmes being offered by the Institute in 2017-18 is available on the ISI admission portal in

<http://www.isical.ac.in/~admission/IsiAdmission2017/ISI-Admission-2017-Category-Wise-Number-of-Seats.pdf>.

The total intake for each programme in this list is divided into different seat categories, in accordance with the reservation policy in admission that is being followed currently by the Institute, and has been referred to below. These are GEN, OBC-NCL, SC, ST, GEN-DA, OBC-NCL-DA, SC-DA, ST-DA. The category tags of candidates who are eligible for various seat categories are as shown in the table below:

<b>Seat category</b>	<b>Category tag(s) of eligible candidates</b>
GEN	GEN, OBC-NCL, SC, ST, GEN-DA, OBC-NCL-DA, SC-DA, ST-DA
OBC-NCL	OBC-NCL and OBC-NCL-DA
SC	SC and SC-DA
ST	ST and ST-DA
GEN-DA	GEN-DA, OBC-NCL-DA, SC-DA, ST-DA
OBC-NCL-DA	OBC-NCL-DA
SC-DA	SC-DA
ST-DA	ST-DA

The policy being followed by the Institute for reservation in admission to its degree and diploma programmes is in concordance with the Central Educational Institutions (Reservation in Admission) Act, 2006, and is outlined in

<http://www.isical.ac.in/admission/IsiAdmission2017/Policy-for-Reservation-in-ISI-Admission.pdf>.

#### **4 Allocation of Seats for Seat Categories**

1. The table given on the next page shows the business rules for seat allocation for all the degree and diploma programmes.
2. As indicated in the table, candidates may become eligible for seat allocation in more than one seat category depending upon their category tag and merit lists in which they appear. If the allocated seat is not in the #1 seat category, in subsequent rounds of seat allocation, candidates will be automatically considered for upgradation of seat category. Meaning of upgradation of seat category: Suppose a candidate with the category tag SC has been allocated a seat under the seat category SC. Also, suppose that this candidate appears in two merit lists: GEN and SC. For this candidate, in subsequent rounds of seat allocation, an attempt will be made to offer a seat in the seat category GEN.
3. If there are less number of seats available under a particular category in a programme than the number of candidates with the same category-wise rank seeking admission to the programme, then all those candidates will be offered seats by creating requisite number of supernumerary seats.

#### **4. Seat Allocation for candidates with Foreign Tag**

For consideration for seat allocation, foreign tag candidates should satisfy all the eligibility requirements meant for a GEN category candidate.

- (a) A seat to a foreign tag candidate will be allotted if he/she is able to obtain a qualifying score as a GEN category candidate.
- (b) Seats to be allocated to foreign tag candidates will be supernumerary.

- (c) The number of supernumerary seats allotted in each course to foreign tag candidates is limited to 10% of the total number of seats of the course.

Sl. No.	Candidate's category tag	Merit list(s) in which the candidate appears	Sequence of SEAT CATEGORIES for allocation
1	GEN	GEN	1. GEN
2	GEN-DA	GEN GEN-DA	1. GEN 2. GEN-DA
3	GEN-DA	GEN-DA	1. GEN-DA
4	OBC-NCL	GEN OBC-NCL	1. GEN 2. OBC-NCL
5	OBC-NCL	OBC-NCL	1. OBC-NCL
6	OBC-NCL-DA	GEN GEN-DA OBC-NCL OBC-NCL-DA	1. GEN 2. GEN-DA 3. OBC-NCL 4. OBC-NCL-DA
7	OBC-NCL-DA	GEN-DA OBC-NCL OBC-NCL-DA	1. GEN-DA 2. OBC-NCL 3. OBC-NCL-DA
8	OBC-NCL-DA	GEN-DA OBC-NCL-DA	1. GEN-DA 2. OBC-NCL-DA
9	SC	GEN SC	1. GEN 2. SC
10	SC	SC	1. SC
11	SC-DA	GEN GEN-DA SC SC-DA	1. GEN 2. GEN-DA 3. SC 4. SC-DA
12	SC-DA	GEN-DA SC SC-DA	1. GEN-DA 2. SC 3. SC-DA
13	ST	GEN ST	1. GEN 2. ST
14	ST	ST	1. ST
15	ST-DA	GEN GEN-DA ST ST-DA	1. GEN 2. GEN-DA 3. ST 4. ST-DA
16	ST-DA	GEN-DA ST ST-DA	1. GEN-DA 2. ST 3. ST-DA

#### 5. Seat Allocation for candidates with Sponsored Tag

- (a) Seats to be allocated to Sponsored candidates will be supernumerary.
- (b) The number of supernumerary seats allotted in each course to sponsored tag candidates is limited to 10% of the total number of seats of the course.

## **6. De-reservation of Seats**

The following rules for de-reservation of seats will be applicable for every round of seat allocation.

- (a) If the number of seats in OBC-NCL category in any particular round of seat allocation is greater than the number of candidates in the OBC-NCL list then the difference will be de-reserved and treated as GEN category seats for allocation in every round of seat allocation. However, unfilled SC and ST category seats will NOT be de-reserved.
- (b) If the number of seats in GEN-DA category in any particular round of seat allocation is greater than the number of candidates in the GEN-DA list then the difference will be de-reserved.
- (c) If the number of seats in OBC-NCL-DA category seats for an academic programme in any particular round of seat allocation is greater than the number of candidates in the OBC-NCL-DA list then the difference will be de-reserved and treated as OBC-NCL category seats for allocation.
- (d) If the number of seats in SC-DA category seats in any particular round of seat allocation is greater than the number of candidates in the SC-DA list for an academic programme then the difference will be de-reserved and treated as SC category seats for allocation.
- (e) If the number of seats in ST-DA category seats in any particular round of seat allocation is greater than the number of candidates in the ST-DA list for an academic programme then the difference will be de-reserved and treated as ST category seats for allocation.

## **5 Merit list for Admission to Degree/Diploma Programmes**

### **5.1 Provisional Allocation of Seats**

1. From the merit list(s) and the sequencing order specified in Section 4, provisional allocation of seats will be made to eligible candidates for each programme. In each round, every candidate on the merit list(s) will either be allocated a provisional seat in the respective programme or put on the wait list.
2. Candidates are given a small window in each round to fill-in their options:
  - (a) If a candidate is offered a provisional seat then he/she has the option of accepting or declining the provisional seat.
  - (b) If a candidate is offered a position on wait list for a seat then he/she has the option of accepting or declining to remain on the wait list.
  - (c) Any candidate on the merit list(s) who does not fill in the option by the specified deadline will be assumed to have declined the respective option.
  - (d) In the first round of seat allocation, while accepting the provisional seat or accepting a wait list offer the candidate will have to complete registration formalities for confirmation of choice. In subsequent rounds, he/she will have to accept/decline the option if the offer changes.

- (e) Option of a candidate who has declined a provisional seat offer or wait list offer at any round is locked for the rest of the admission process. Candidates will NOT be able to change this option.
3. The following table provides a timeline for first, second and final rounds of admission offers at all centres:

Degree/Diploma Programmes at All Centres		
Date	Time	Event
On or before 4th July 2017	11:00 a.m.	Seat and Wait list allocation (1st round)
6th July 2017	11:00 a.m.	Deadline to accept Seat or Wait list offer (1st round)
7th July 2017	11:00 a.m.	Seat and Wait list allocation (2nd round)
10th July 2017	11:00 a.m.	Deadline to accept Seat or Wait list offer (2nd round)
11th July 2017	11:00 a.m.	Seat and Wait list allocation (Final round)
13th July 2017	11:00 a.m.	Deadline to accept Seat or Wait list offer (Final round)
<ul style="list-style-type: none"> <li>• 14th, 15th, 17th July 2017 (for Kolkata)</li> <li>• 21st, 24th July 2017 (for other centres)</li> </ul>	11:00 a.m.	Verification of documents of provisionally admitted candidates at reporting centre. Payment of fees, confirmation of Admission.
<ul style="list-style-type: none"> <li>• 17th July 2017 (for Kolkata)</li> <li>• 24th July 2017 (for other centres)</li> </ul>	12:00 p.m.	Verification of documents of waitlisted candidates at the reporting centre. Payment of fees, confirmation of Admission subject to availability of seats.

## 5.2 From Provisional Seats to Confirmation of Admission

1. A candidate who accepts a provisional seat offer will be able to download a *Provisional Seat Allocation Letter* which will specify date of reporting, reporting centre and applicable fee details.
2. Candidates who have accepted a provisional seat or wait list offer should report at a Reporting Centre for document verification on the specified date.
3. If candidate has accepted a provisional seat then his/her admission will be confirmed by the Reporting Centre after verification of the original documents and ensuring that the candidate meets all the eligibility norms. **Any candidate who fails to report in person will be considered to have declined the provisional seat offer. This seat will be assigned to the next eligible person on the wait list.**
4. If candidate has accepted a wait list offer then at the Reporting Centre verification of the original documents will be done to ensure that the candidate meets all the eligibility norms. At the final round if the candidate is eligible for a seat as per the sequencing order then the candidate will be offered admission to the programme. **Any candidate who fails to report in person will be considered to have declined the wait list offer.**

### **5.3 De-reservation of Seats**

The following rules for de-reservation of seats will be applicable for every round of seat allocation.

1. If the number of seats in OBC-NCL category in any particular round of seat allocation is greater than the number of candidates in the OBC-NCL list then the difference will be de-reserved and treated as GEN category seats for allocation in every round of seat allocation. However, unfilled SC and ST category seats will NOT be de-reserved.
2. If the number of seats in GEN-DA category in any particular round of seat allocation is greater than the number of candidates in the GEN-DA list then the difference will be de-reserved.
3. If the number of seats in OBC-NCL-DA category seats for an academic programme in any particular round of seat allocation is greater than the number of candidates in the OBC-NCL-DA list then the difference will be de-reserved and treated as OBC-NCL category seats for allocation.
4. If the number of seats in SC-DA category seats in any particular round of seat allocation is greater than the number of candidates in the SC-DA list for an academic programme then the difference will be de-reserved and treated as SC category seats for allocation.
5. If the number of seats in ST-DA category seats in any particular round of seat allocation is greater than the number of candidates in the ST-DA list for an academic programme then the difference will be de-reserved and treated as ST category seats for allocation.

## **6 Miscellaneous**

1. Filling-in of options on the online portal is free of cost, that is, candidates are NOT required to pay any fee.
2. Candidates will NOT be able to change their options once submitted.
3. The Admission process for a programme will close on the date of reporting at the reporting centre when either all the seats are filled or the merit list(s) have been exhausted.
4. Delays or disruptions in service due to breakdown of admission portals computer servers [due to reasons beyond the control] shall be rectified as early as possible and notified on the web

<http://www.isical.ac.in/~admission/>.

The decisions taken in this regard shall be final and binding.