



Computer and Statistical Service Centre (CSSC)
INDIAN STATISTICAL INSTITUTE
203 Barrackpore Trunk Road, Kolkata 700108

Requisition Form for Provisional Allotment of Laptop

1. Name:
2. Unit:
3. Roll No.:
4. Designation:
5. Mobile No.:
6. email:
7. Purpose:
8. Duration:
9. Operating System Preferred:
10. Other Requirements:

Date: dd/mm/yyyy

Signature of the Applicant

(For Use of CSSC)

Approval of the Head of CSSC:

Laptop Details

Model:

Serial No.:

Issued by:

Signature:

Received the above specified Laptop in good condition.

Date: dd/mm/yyyy

Signature of the Applicant

(For Use of CSSC)

Received the above specified Laptop in good condition.

Date: dd/mm/yyyy

Signature of CSSC Personnel