

Privacy Policy of the Office of Dean of Studies

Indian Statistical Institute

The Office of the Dean of Studies at the Indian Statistical Institute (referred to as "ISI" in this document) is committed to protecting the privacy and security of the personal data of its students, scholars, research associates, trainees and applicants to various courses. This privacy policy describes the type of personal data ISI collects and how ISI uses that data. The scope of this policy includes activities on the parts of

- Office of the Dean of Studies at the Headquarters at Kolkata
- Offices of the Associate Deans at Bangalore and Delhi Centres
- In-Charge of Academic Affairs at Chennai Centre, NE Centre at Tezpur and Giridih Office.

Sources of Data

ISI receives

- personal data furnished, directly or through a third party, by students, scholars, research associates, trainees and applicants to various courses,
- scores, grades and related information furnished by admission/selection committees, teachers and supervisors,
- placement related information provided by the Placement Committee.

Information is also received from

- the IP address and domain from which our website is accessed,
- the date/time, browser, OS used for this access
- pages, documents and links visited at our portal

Types of data

Personal data gathered by ISI may include, but is not limited to:

- name and identification information
- contact information including address, email, phone number, etc.
- date of birth, category, nationality and other demographic information
- academic record and transcripts
- financial information,
- medical and health information.

Usage of data

ISI processes personal information for various lawful reasons, including, without limitation:

- screening and selection
- enrollment
- hostel allocation and monitoring of residential status
- generation and vetting of academic records and certificates
- delivery of classroom and online academic programmes
- updating of alumni list as given in the website
- other activities related to students affairs
- disbursement of stipends, fellowships and contingency grants
- summarization
- sharing of personal data at the request of, or with consent from, students, scholars and trainees
- sharing of personal data with the government in connection with financial benefits etc
- sharing of personal data of candidates of online courses with the agency delivering the course
- verification of academic status and records, sought by employers, prospective employers, and parties engaged by them
- distribution of scores, grades, reports
- health insurance
- legal matters.

ISI processes summarized information for various lawful reasons, including, without limitation:

- generation of internal reports
- sharing with the various arms of the government for regulatory compliance
- research
- requests under the RTI Act (2005)
- programme development, analysis and canvassing.

Non-usage of data

Except in the context of online courses delivered through a third party (see above), ISI will not sell, distribute or lease personal information to third parties unless there is specific permission to do so, or there is a legal requirement. Verification against payment is limited to academic records of students as resented by the party seeking verification.

Cookies

The ISI website uses cookies to enhance the user's experience accessing technology services. Cookies are small pieces of data stored by the web browser on the user's local computer or mobile device, often used to remember information about preferences and pages once visited. A user can refuse to accept cookies, disable cookies, and remove cookies from the hard drive, by setting browser preferences.

External links

Landing pages of third party links given in the ISI website are not covered by our privacy policy. ISI is not responsible for the privacy practices or the content of third-party websites, and such links are not intended to be an endorsement of those sites nor their content.

Data Retention

Answer scripts are destroyed after a retention period of six months. Other forms of data are retained in accordance with specific requirements and capacity.

Change in policy

ISI reserves the right to update this policy from time to time. Any updated version would be available at the same weblink, and will be accompanied by a change in the Last Modified date appearing at the footer of this document. Unless otherwise mentioned, modifications will be effective immediately upon posting of the updated policy.

Comments/Questions

Questions regarding the privacy policy may be directed to dean@isical.ac.in.